MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40 - WPM 05-07-2024 ENGLISH 40 - WPM BATCH - 601
FINAL ANSWER KEY

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	Which of the following is NOT an Input device?	Fingerprint Scanner	Passbook printer	Digital Signature Pad	Retina Scanner	B	B
2	From the following options _____ is the example of CD.	CD-R	CD-RW	CD-ROM	All of these	D	D
3	_____ device is mostly used to provide directions to the computer, while playing the computer games.	Mouse	Keyboard	Joystick	Printer	C	C
4	_____are the shortcuts when clicked the web site linked get open.	Graphics	Processor	Hyperlink	Editor	C	C
5	Netscape Navigator can be downloaded from.	www.microsoft.com	www.netscape.com	www.gmail.com	www.yahoo.com	B	B
6	_____ of the following helps to reduce spelling error in the document?	Auto Format	Auto Correct	Smart Tags	Auto Text	B	B
7	Different types of Underlines are available in .... Group of Home Tab.	Save as	Print	Mail Merge	Font	D	D
8	Open Option is in ____menu	Status	Formatting	File	Drawing	C	C
9	_____ made up of rows and columns	Cell	Table	Word	None of these	B	B
10	If we want to apply different shapes, designs to the text, we can use _____ Feature in MS-Word 2010.	Insert	Shape	ClipArt	WordArt	D	D
11	Which function in MS Excel 2010 will insert current system time in a cell?	=time()	=clock()	=now()	=currentTime()	C	C
12	By using ____ option, only selected matter is removed but format remains as it is in the cells.	Contents	Cell contents	Comments	None of these	A	A
13	To find Largest Number in cell range _____function is used	Round()	Min()	Max()	Count()	C	C
14	What is the background for the chart called as _____	Chart Grid	Legend Area	Chart Area	Plot Grid	C	C
15	Match Type is in _____ form in Match function.	Alphabetic	Numeric	Alphanumeric	special	B	B

16	_____ to the text can be given by using shadow command.	Highlight	Font Color	Shadow	None of these	C	C
17	We can see the object in small size using _____ command.	Zoom In	Zoom Out	Zoom Left	Zoom Right	B	B
18	In PageMaker, in which menu bar font option is available?	File	Type	View	Element	B	B
19	The feature used to give a list in a slide are _____	Arrow	Bullets	Line	Placeholder	B	B
20	In PageMaker, _____ tool is used to draw vertical or horizontal lines	select tool	Constrained Tool	select tool	Crop Tool	B	B
21	To show commercial site _____ domain code is used.	.gov	.net	.com	.edu	C	C
22	User Interface in Windows is called as _____	MUI	GUI	CUI	DUI	B	B
23	To reload incomplete website, _____ key is used	reload	refresh	load	None of these	B	B
24	Following software is used to browse internet under MS-Windows___	Word Processor	Internet Explorer	Windows Explorer	None of these	B	B
25	PDF means _____ Document Format.	Portable	Photo	Printable	Paper	A	A